

Carmel Middle School PTSA Executive Board Meeting - Minutes October 9, 2023 – Carmel Middle Conference Room

Attendees: Kelly Blandford, Paula Buhner, Angie Faulk, Susan Gagan, Megan Hogan, Pamela Jenkins, Becca Klamfoth, Jennifer Melkonian, Heather Nalls, Mr. Plaisance, Susan Prince, Jen Ruiz

1. Meeting was called to order at 9:31 am (Kelly Blandford)

2. Secretary (Jen Ruiz)

- The September minutes were approved.
- 234 PTSA Members (29 of those are faculty)

3. Principal's Report (Mr. Plaisance)

- Family Fun Night is Wednesday
- Discussed adding new clubs - will be held Wed during ACE.
- Parent Bill of Rights - 46% response rate so far. Asking teachers to send direct messages to parents who have not responded.

4. SIT Report

- No new information to share

5. Financial Report (Megan Hogan)

- Financials look good.
- Let Megan know if you drop a check request so she completes it timely.
- Kelly will send the budget on Parent Square to be approved.

6. Invest for Success Report (Heather Nalls)

- Raised almost 11K so far.
- Will provide a list of big expenditures and photos of what money is going toward to drum up more participation.

7. VP of Communications/Website (Jen Melkonian)

- Send any announcements for the website or newsletter to Jen Melkonian
- First Cougar News on Parent Square will be this Wednesday

8. VP of Community (Susan Gagan)

- Nov 16 and Jan 18, 6-7:30 are Prospective Parent Nights
- Cougar Cares - clothing closet is fully stocked, food backpacks picked up for families, snacks are stocked
- Cougar Pride - \$400 budget added

- New Parent Coffee - low turnout but good conversation. Suggestion to make it earlier in the morning. Tuesday during office hours was suggested for next year.

9. VP of Den (Pamela Jenkins, absent)

- Reflections - Deb Goldberg needs judges that are not Carmel parents or staff.
- School Store - now better staffed.
- Staff Appreciation - all going well - had cookies, breakfast and lunch for faculty
- Welcome Desk - Still having trouble filling the sign up.

10.VP of Events (Susan Prince)

- Oct 11 - Carmel Family Fun Night
- DNO - Jersey Mike's, Oct 19 4-8:00pm. Trying to get Brix & Ben and Jerry's in November.
- Carolina Holiday Lights Spectacular (Ballantyne Backyard) - Dec 8-30, lights show - they will give back to the school for tickets purchased.

11. VP of Finance (Angie Faulk)

- No updates

12. President's Report/Announcements/Wrap Up (Kelly Blandford)

- Our new librarian wants to have a book fair this year.
- Next Board Meeting - November 13
- Meeting Adjourned at 11:11am

Respectfully submitted,
Jen Ruiz
Secretary