

Carmel Middle School PTSA Executive Board Meeting - Minutes February 12, 2024 Carmel Middle Conference Room

Attendees: Kelly Blandford, Paula Buhner, Susan Gagan, Megan Hogan, Pamela Jenkins, Becca Klamfoth, Jennifer Melkonian, Heather Nalls, Mr. Plaisance, Jen Ruiz

1. Meeting was called to order at 9:30 am (Kelly Blandford)

2. Secretary (Jen Ruiz)

- Approved the minutes from December and January.
- Final Total for 2023/24 PTSA Memberships: 253 PTSA Members (32 of those are faculty)

3. Principal's Report (Mr. Plaisance)

- A lot of testing going on to identify and present the areas of concern.
- Fully staffed right now. Intent to return forms from CMS are going out to teachers for next year. Ms. Leoni submitted resignation.
- New Cougar Day - Activity buses will bring kids from feeder schools to tour the Carmel, discuss registration/class offerings. Will also have 2 Parent nights.
- Rising 6th grade/prospective family nights have been very well attended (+/- 200)
- Feb 22 - 7th and 8th grade registration. Feb 27 is an in house registration for parents regarding scheduling questions. Standard and Honors English offered; teachers will offer opinions to students to help place them properly.

4. Financial Report (Megan Hogan)

- Financials- We are u
- 3k increase for Invest to Success from last month. Will send reminders to committee chairs.

5. Invest for Success Report (Heather Nalls)

- \$21k raised to date
- Held a "tag the wall event and will hold another on March 13
- A special edition parent square email will be sent as a reminder.

6. VP of Communications/Website (Jen Melkonian)

- Will send out photos of staff lounge
- Remove PTSA membership link as we are closing PTSA membership for the school year.

7. VP of Den (Pamela Jenkins)

- Feb 14 Staff Lounge event - will shower the staff with sweet treats donated by parent volunteers

8. VP of Community (Susan Gagan)

- Prospective Family Night was a huge success
- March Early Release Day - will provide staff with pizza, Staff appreciation week will also provide lunch for staff
- Cougar Cares - snack and clothing closets are full. Kelda is talking with someone to take over for next year. She would like to do summer gift bags again at the end of the year.

8. Nominating Committee (Pamela Jenkins)

- Need a representative from every school. Heather Nalls will rep BWE.

10. President's Report/Announcements/Wrap Up (Kelly Blandford)

- Staff Lounge renovation is complete and looks great; staff is appreciative. We will send photos to Cougar News.
- Let Kelly know your intentions for next year. Need to start planning for the PTSA board. Remember that chairpersons can only serve the same role 2 years. Unlimited time for committees.

Next Board Meeting - March 11, 2024

Meeting Adjourned at 10:41 am

Respectfully submitted,

Jen Ruiz

Secretary